

RICHMOND RECREATION AND PARKS FOUNDATION



www.rrpfoundation.org

2006 ANNUAL REPORT

Background

The Richmond Recreation and Parks Foundation (the Foundation) was founded in 1990 with the assistance of the City of Richmond's Department of Recreation and Parks. The Foundation was created to provide a means for citizens to assist the City, primarily the Department of Recreation and Parks (now the Department of Parks, Recreation and Community Facilities) with unfunded physical and program needs. The Foundation is a non-profit, non-stock Virginia corporation. The Internal Revenue Service has approved the Foundation as a 501(c)3 tax-exempt charity. Contributions to the Foundation to support the programs of the Foundation and its associated partners are tax-deductible.

From its inception, the Foundation has helped raise funds for City parks and recreation projects; hosted symposia to raise staff and citizen awareness of changing parks, recreation, urban forest and James River issues, and partnered with dozens of public and private groups to encourage and facilitate their involvement and contributions to the City. The Foundation provides funds to the City's Summer Camp N Kids program and the James River Park System. The Foundation also helps with fundraising and grant applications, and is the fiduciary agent for all partners and projects. The Foundation's Officers and Board of Directors are all volunteers; no Foundation funds support its personnel.

The Foundation's office, telephone, and some support services are donated by the City's Department of Parks, Recreation and Community Facilities (the Department). It is located in the Richmond Landmark Theatre building and maintains a website at www.rrpfoundation.org.

Year 2006 Financial Summary

At the end of 2005 the Foundation and its partners' cash accounts had a balance of \$ 356,016.53. During 2006 the Foundation and its associated partners received \$ 407,689.99 in contributions from all sources. **The Foundation distributed \$ 457,853.37 to specific partners' projects and expenses in 2006.** At the end of 2006 the Foundation and partner balance was \$ 306,753.15.

**NOTE: These figures are from the Foundation's Accounting Firm, Bookkeeping Solutions & Consulting, LLC. An independent audit is performed annually by Walter Rock & Associates, Accountants. This 2006 Annual Report will be amended, as needed, following the completion of the full Certified Audit. All records are on file at the Foundation's Office in the Landmark Theatre.*

Richmond Recreation & Parks Foundation Summary, 2006 Accomplishments

Foundation Assistance to City and Department

Foundation uses Passages / Peak Experiences Ropes Course income to support Department's Summer Youth Programs and James River Park System

For more than 10 years, the Foundation has received income from Passages / Peak Experiences, with whom it originally partnered with in building a Ropes Course on Belle Isle. In 2006, the annual payment (\$18,935.52) was split three ways: 50% to the Department's Summer Youth Programs (\$9,467.76); 25% to the Friends of James River Park System for use in the James River Park System (\$4,733.88); and 25% toward the bookkeeping and annual independent audit of the Foundation (\$4,733.88).

Foundation Assists Urban Forestry Division

The Foundation's third year of Hurricane Isabel Tree Replanting Fundraising (2005) was sponsored by Philip Morris USA, which planned and sponsored a huge planting in Forest Hill Park (initially scheduled for October 2005, but postponed due to the '05 drought). The planting occurred on Saturday, February 25th, 2006.

Nine months of meetings, fundraising, and logistic arrangements culminated in a massive tree planting in a valley in the south-west corner of the Park. More than 100 PMUSA volunteers joined the Foundation, Division of Urban Forestry; Parks and Recreation staff, and Friends of Forest Hill Park helped plant 32 large trees (8-12 feet tall) and 450 small hardwoods and pines. The "small" trees were planted with sheltering tubes, which gave the growing trees a real boost during the spring and summer. Everyone is amazed. PM USA's caterers served a hearty box lunch, served in the Park. A private citizen contributed \$2,500 towards this project, which Philip Morris USA matched with \$2,500.

The Foundation helped a citizen in the Ginter Park area obtain a Virginia Department of Forestry grant for a GIS tree inventory of her neighborhood (see New Partners & Projects)

Foundation members continued to meet with the Friends of Urban Forestry an advocacy and fundraising group to research and write a draft tree ordinance, develop guidelines to establish an oversight commission to resume the mission and role of the defunct Shade Tree Commission, and identify private and public funding sources.

Foundation Assists the Department with Cultural Arts Division

Every year, the Foundation assists Cultural Arts programs with its major annual fundraising and maintains a credit-card processing station at its Treasurer's office.

The Foundation also assisted the Cultural Arts Division with several grant applications:

- Life Stages, Phase II: Modified Life Stages program (Phase I was 2004) restructured for after-school programs, from October to May. Involves City high school students in creating real life dramas interpreting home discord, street pressure, teen violence and self-responsibility. Second year funded by \$19,500 from Philip Morris Employee Community Fund, which expanded scope and targets other Richmond neighborhoods.
- Dogwood Dell Performing Arts Program (Summer): Supported by generous funding from the Carpenter Foundation (\$20,000 and \$15,000) and other charitable institutions, businesses and many citizens.
- General Cultural Arts support from the Greater Richmond and Petersburg United Way Fund (\$3,400 and periodic disbursements), plus generous funding from the community.

- Dogwood Dell 4th of July Celebration and Fireworks: Supported by generous funding from the Wachovia Foundation.

Foundation Assists City with Employee Appreciation Day

This event provided a nice lunch & special recognition for those who worked especially hard for the City during the Gaston flooding of Battery Park. Comcast Corporation provided \$1,500 for this. Also, Cap-Tech ventures provided \$500 for this event.

Foundation Assists James River Park System

The Foundation continues to support the James River Park System, the network of riverside parks along a 17-mile stretch of the James River within the City's boundaries. the Foundation gave a \$4,733.88 allocation for the Park via the Friends of James River Park. Additionally, the Foundation helped establish a James River Park Endowment Fund with Davenport & Co, LLC, which was started in large part by a \$5,200 donation from the Camp Foundation.

Foundation Assists Seventeenth Street Farmers Market

The Foundation continued to support the Seventeenth Street Farmers Market with its management and special events, fundraising and bookkeeping. Additionally, the Foundation continues to maintain the Farmers' Market \$35,000 loan, which it co-signed, from the City's Industrial Development Authority (IDA), made for structural and functional enhancements to the Market and surroundings in the Summer of 2004. This loan will be "forgiven" on a pro-rated basis, provided a specific number of full- and part-time jobs are created by the Market within 5 years.

Foundation Assists Parks and Recreation Department with Conservation Easements

The City begins serious discussions about placing conservation easements on the dozen parcels contained in the James River Park System to ensure that they will be unavailable for sale, swap or development by any City agency. The Foundation offers to be a co-easement holder and help advocate for the initiative. This is to protect the natural wilderness aspects of the riverfront parcels and is in step with the Chesapeake Bay 2010 Agreement land conservation goals.

City's Initiates "It Starts in Parks" Celebration in William Byrd Park in June

Foundation tables exhibit with other non-profits around Boat Lake in June

Foundation Assists Tricycle Gardens

Foundation Assists Tricycle Gardens apply for a \$5,000 Grant from the Generations United fund.

Miscellaneous Support:

- To inaugurate Dogwood Dell's 50th season, the Foundation hosted an Opening Reception for City Council members, Dell sponsors, and other dignitaries. The Foundation also publicized the importance of the Dogwood Dell volunteers, in an interview with the Richmond Free Press. The Foundation also helped raise funds for the annual Amahl and the Night Visitors production at the Landmark.
- Foundation members help stage the City's Earth Day Celebration in Manchester
- The Foundation worked with City staff to identify and purchase recreation equipment needed in the City's Broad Rock area, and spent all the approximately \$12, 640 remaining in frozen Broad Rock Community Fund in that specific district.
- Also, the Foundation helped channel a \$569.19 donation from CT and Moira Hill to the Hickory Hill Community Center thru Councilwoman Jackie Jackson.

Foundation Assistance to Partner Groups

Major Grants and Contributions

The Foundation, the City, and its' Partners seek financial support from public and private agencies and individuals. The Foundation acts as the fiscal agent for these groups, and files all necessary state and federal reporting forms. The following corporate and private organizations contributed grants, donations amounting to **\$195,800** in 2006. Some of these groups wish to remain anonymous; the **following list includes donors of grants and gifts of \$2,500 & above.**

Ukrop's Super Markets	First Market Bank
Phillip Morris Employee Community Fund	PMUSA
Dominion Resources	Carillon Civic Assn
The Community Foundation	Verizon Foundation
Carpenter Foundation	Wachovia Foundation
Virginia Commonwealth University	United Way Gr Rmond & Pburg
Peak Experiences Passages	Central Virginia Soccer Assoc.
US Golf Association	Fan Women's Club
National Parks and Recreation Assn.	Generations United

Recipient partner groups included:

17 th Street Farmers Market	Dogwood Dell
City Cultural Arts Programs	Community-Wide Clean-Up Jackson Ward
City's Summer Camp N Kids Programs	Urban Forestry
Hook a Kid on Golf / First Tee	Friends of Fonticello Park
Bryan Park Soccer Complex	NFL Grant
Friends of Forest Hill Park	Friends of James River Park
Friends of Grace Street Park	Tricycle Gardens
Humphrey Calder Rec center	Calhoun Community Center

New Foundation Partnerships

This year, the Foundation Board recognized that some of the new applications for the typical "partnership" were changing. While there were still emerging groups, interested in long-term working and financial relationships with the Foundation, there were shorter-term applications for projects that had definite starting and stopping points. Mid-year, the Board created a new "Project" category, and modified the application process to meet just these needs.

Towards the end of the year, the Board created another new category, for the City and partners who were applying for specific grants. This was done to make certain that the review committee had vetted the grant applications and provide the Foundation with the necessary basic information on project manager, grant restrictions, reporting and accountability.

Calhoun Family Center

Rachel Arrington, one of the PRCF grants managers, applied to Philip Morris USA for \$16,800 to fund specific improvements to the City's Calhoun Family Community Center: Grant awarded in 2006 to fund landscaping, interior painting, upgrades and exterior playground improvements.

Ginter Park Tree Inventory

Anna Halverston, a resident of Ginter Park, asked the Foundation to help her and her Civic Association apply to the Dept of Forestry for a \$12,000 Tree Inventory and Management plan. She hired several arborists in town, evaluated some of the trees in the study area, and suddenly had to move away from Richmond. About \$5280 of work was performed, and the funds were received from VA DoF, but VA DoF cancelled the remaining funds in the grant after her departure.

Friends of Jefferson Park

Jefferson Park is a City Park in the East End, west of Broad and overlooking Shockoe Valley. Its neighbors organized to save the train buried under the park when the train tunnel collapsed, killing several people, entombed within. The plan park clean-ups and to plant a dozen trees in the near future

Friends of Paradise Park

Paradise Park is a Fan District 'pocket park' bounded by Allen Avenue, Floyd Avenue, Vine and Grove Avenue. It organized in the early 2000s, and has been renewed by Ms Donna Joyce. Friends of Paradise Park wish to modernize the park, plan for new playground equipment, improve safety and security, discourage inappropriate uses and attract new users, and improve maintenance.

James River Park Endowment Fund

With support and assistance from the Foundation, the Friends of James River Park started Endowment Fund with Davenport & Co, LLC, which was started in large part by a \$5,200 donation from the Ruth Campbell Camp Foundation.

NFL Grant

The City applied for a NFL Grant from the National Parks and Recreation Assn. and was awarded \$ 5,000 for football uniforms and mouth-guards.

Restore Lady Liberty

After raising funds to renovate the City's AP Hill statue (see active partners) Carol LaVigne and friends initiated a project to clean and restore the small "statue of liberty" in Chimborazo Park. She and members of her Heritage Preservation Society raised \$5,240 for repairing and refurbishing the statue.

Challenge Golf Program

This program, administered by Donald Coleman (also manager of the City's Golf program) is designed to encourage participation in golf among inner city youth. During the summer, 150 children per week, for six weeks, attended the Hook-a-Kid on Golf's Introduction to Golf sessions. Some funds were used from the First Tee program and a \$7,000 grant was received from the US Golf Association.

Humphrey Calder Community Center Improvements

Carillon Civic Assn provided \$10,000 to help upgrade and improve the nearby Humphrey Calder Community Center.

Summary of Active Foundation Partnerships

Adopt-a-Tree:

The City's Adopt-a-Tree program is a program for citizens and organizations to purchase trees for planting in selected public locations, most often on city streets. The City's Adopt-a-Tree program collected \$337 for trees, and planted \$11,265 worth.

Belle Isle Ropes Course / Peak Experiences

Peak Experiences, Inc., a private outdoor/river recreation company, partners with the Foundation to offer team-building ropes course and summer adventure camps on the city's Belle Isle. Peak Experiences returns to the Foundation 6% of gross revenues from use of the Ropes Course, and these funds are used to support the James River Park and the City's Summer Camp N Kids program. In 2006, the Foundation allocated \$9,467 of this donation for scholarships in the Summer Camp N Kids program and \$4,733 was given to the James River Park System.

Canoe Run Park

Organized to help rehabilitate a playground in a small city park between Semmes Avenue and Riverside Drive, several blocks west of the Lee Bridge. This partner is still ramping up for a major project in 2006-2007.

Carillon Fund

The Carillon Civic Association makes substantial contributions to the Cultural Arts Program every two years.

Central Virginia Soccer Association

The Central Virginia Soccer Association (CVSA) partners with the City and VCU to operate a 5-field soccer complex in Bryan Park. City youth soccer leagues, the Richmond Kickers and the CVSA use these fields, in rotation. To improve soccer field conditions, the maintenance was privatized in late 2004, with cost-sharing funded by the City, VCU, and CVSA. The City contributes \$20,000 annually, and VCU pays \$10,000 annually for using the fields for its men's and women's teams practices. The CVSA held several tournaments were held in Bryan Park, raising an additional \$7,700 for field improvements.

Church Hill Tree Planting Project The Church Hill Neighborhood Association is planting trees in the neighborhood and the adjacent parks.

City Dance Troupe

The City Dance Troup, directed by Annette Holt, continues to garner national recognition and acclaim. In 2005, they traveled to the Dance America National Finals Competition in las Vegas, where they won numerous Gold Awards (First Places), Silvers, Bronzes (Thirds), and more. The City Dance Troup performs almost 50 times a year, at the MIAC competitions, Dogwood Dell, schools and churches, and at special events.

Clean City / Gateways Commission

Organized by the City's Department of Public Works, this group has involved citizens and neighborhoods to clean up and beautify the city's streets, medians, gateways, parks, and other public spaces. They secured a grant of \$3,000 from Altria Group, PMUSA to help Clean-Up Jackson Ward.

Davis-Robinson Median Tree Planting Project

This partner project, started in 2002, has planted trees, landscaped and irrigated the medians between Robinson and Davis Avenues, and between Lakeview and the RMA, and Byrd Park's Fountain Lake area.

Del Ealey Memorial Gateway Program

This group organized to honor VA Delegate Roland D Ealey by developing and funding the landscaping of the median at the intersection of Fairfield Avenue and Mechanicsville Turnpike, placing a memorial stone, and street furnishings as a City Gateway project.

Dominion (formerly Virginia Power) Tree Replacement Fund:

A program first funded in 2000 by Dominion, designed to replace trees under power lines with lower-growing, more appropriate plantings. Dominion usually contributes \$1,000 to this program each year.

I Support Dogwood Dell

This is the grass-roots fund-raising initiative for the City's Summer Performing Arts programs, called "I Support Dogwood Dell," begun in 1998. It supports the Dell staff and volunteers. The 50th Annual Dell Summer season was filled, almost every night, with music and arts performances. See Miscellaneous Foundation support.

Falls of the James Scenic River Advisory Board

This partner group was established in 1990 under the Commonwealth of Virginia's Scenic Rivers Act, to provide guidance and advice to the City of Richmond and other localities on appropriate uses of the James River. Reorganized in 2003 into the state's Department of Conservation and Recreation, this Governor-appointed Board is active with river access, park protection, improving park access, urban forest, and viewshed issues.

Fan Woman's Club - Meadow Park Improvement Project

Meadow Park is located between the 1800 blocks of Park and Stuart Avenues in Richmond's historic Fan District. The Fan Woman's Club contributed \$2,000 a year to help with the Park's maintenance.

Friends of Barker Field An old Foundation partner, R-DOG (Richmond Dog Owners Group) had raised funds for a fenced dog-run & play area southeast of the Carillon, in William Byrd Park. After several years, R-DOG became inactive. In 2005, it was reactivated by several former members; they changed their name to Friends of Barker Field (a pun on the old city baseball stadium field, Parker Field.)

Friends of Bryan Park

Friends of Bryan Park received its own 501-c-3 non-profit status in 2004. It maintains its "affiliate" status with the Foundation.)

Friends of Fonticello Park The Foundation, and members of the Friends of Forest Hill Park gave advice and support to help neighbors of Carter-Jones Park located in Southside Richmond. This park group named themselves after the fountain in the park, hence Friends of Fonticello Park. They received a \$10,000 grant from Wachovia Bank in 2006, and landed a \$35,000 grant from Ka-Boom and Home Depot. More than 300 volunteers gathered in the park in November to build a new playground, renovate benches and planting areas. Neighbors were, and still are stunned by the huge improvements..

Friends of Forest Hill Park

Friends of Forest Hill Park continue to improve the City's southside flagship park. The group continues to work with the city on the park pond's siltation problems, Reedy Creek watershed management issues, and Crooked Branch watershed protection strategies. Work proceeds on phase 1 to renovate the 1843 Old Stone House, with help from the City and private fundraising. This partner raised a total of \$5,000 for the major tree planting occurred (see HI TR) and a resident contributed \$5,000 of the Friends' use.

Friends of Grace Park

This Friends group is landscaping and planting trees in the wide median on Allen Street, between Broad and Monument, in the City's Fan District. It was given a \$2,500 grant by the Fan Women's Club in 2006.

Friends of James River Park System

Friends of James River Park System continue to renovate the 17-mile long, 550 acre park. The Friends helped raise money and organize resources for several improvement projects, including a bike and pedestrian link from Oregon Hill to the Belle Isle parking lot, trails along the north shore of the park (in front of the cemeteries) and significant improvements to the trails for the X-Terra Games and the Triathlon. . The Friends also sponsored a bus tour of all the parks for City Council members and their assistants and continue to advocate for the park with city officials. Friends of James River Park was also given an \$4,733 allocation from the Foundation.

The Friends group continues work on soliciting donations of easements and properties adjacent to the James River Park System.

The James River Outdoor Coalition, (JROC, a former Foundation Partner now a Foundation "affiliate") continued to build boating and bicycling facilities to improve access and safety in the James River Park System. With help from the Historic James Scenic River Advisory Council, a new canoe put-in place was build, adjacent to Public Works property, near the 14th Street Bridge.

Friends of Monroe Park

This group grew out of the Monroe Park Advisory Council activated by the Richmond City Council to help evaluate and recommend improvements for the City's oldest park. They have been working with Virginia Commonwealth University to partner with improvements, place the park on the state and federal Register of Historic Landmarks, plant and renovate park trees, fundraise and hold regular cleanups. It also has been working with the City's Community Development department to develop a community-based Master Plan for 2007.

Friends of Libbie Hill Park Foundation board members gave advice and support to help residents and neighbors Libbie Hill park, in Church Hill get a Park Friends group get started. It has not been very active

Friends of Lombardy Park The Foundation, members of the Friends of Sydney Park and the Fan Women's Club gave support to help neighbors in the vicinity of Lombardy Park (located in the Fan at the intersection of Lombardy, Hanover and Park) get a Park Friends group get started, to remove old concrete play structures, bring in benches and playground equipment, fundraise and organize regular clean-ups.

Friends of Scuffletown Park:

This Friends group continues to revitalize a small neighborhood park in the Fan, bounded by Stuart and Park, Strawberry and Stafford. A community garden flourishes there, and more improvements are to come. The park's "turn-around" has made it the social and cultural focus of its neighborhood !

Friends of Sydney Park

This partner quietly maintains Sydney Park, a small, triangular City park bounded by Floyd, Morris, and Brunswick, near VCU. Sydney Park's renovation has stimulated positive economic development in its vicinity and is a model for other Fan groups to get involved in revitalizing their neighborhood parks.

Geese Feeding at Byrd Park - Nelson Courser, a neighbor of Byrd Park, applied to the Foundation to become a partner so gifts of funds and fowl food for the geese in winter could be tax-deductible.

Hook A Kid on Golf

This program is designed to encourage participation in golf among inner city youth. During the summer, 150 children per week, for six weeks, attended the Hook-a-Kid on Golf's Introduction to Golf sessions. Including funds transferred from the First Tee program and a \$7,000 grant from the US Golf Association.

Landmark Theater

This fund is dedicated to continue the restoration of the City of Richmond's Landmark Theater and maximize use of the facility. It is home to both the "Broadway under the Stars" theater series and the Richmond Forum, a politics and current events lecture series. The Landmark Theater also provides office space for the Foundation, and a meeting room for its monthly Board meetings. Currently, fundraising efforts for a movable dance platform/stage are underway, Martin-Marietta materials makes a \$1,000 grant every year.

Restore A P Hill Monument - A resident in Henrico, Carol VaVigne, initiated a project to clean and restore the Civil War statue of Gen A P Hill, which stands on a tall granite pedestal in the intersection of Hermitage Road and Laburnum Avenue, in Richmond's North Side. She and

members of her Heritage Preservation Society raised \$13,900 in 2005 for removing the statue, refurbishing, repairing it, and remounting it on its marble tower. \$2,609 remains in the account.

Seventeenth Street Farmers Market

17th St. Farmers Market was organized in 1999 with support from the Richmond Industrial Development Authority and the Richmond City Council, to improve and better manage the historic Farmers Market at 17th and East Main, in Shockoe Bottom. It has been a Foundation partner since 1999, and has been a steady catalyst for urban revitalization in that area. Its chief areas of activity include spaces for produce and other vendors, expanding its commercial uses (Heirloom Markets on the weekends) and a staging area for community and cultural arts events. It has also helped integrate Shockoe Bottom into the City's growing Canal Walk/Riverfront development.

In the Fall of 2004, the Foundation co-signed a \$35,000 loan from the City's Industrial Development Authority (IDA) to fund rearrangements of the vendor stalls, access and parking areas, and pave and landscape certain areas.

Unfortunately, Tropical Storm Gaston caused widespread flooding in the Farmers Market area on August 30th, 2004, causing considerable damage to the community facility and causing major setbacks to the revitalization efforts there. Several generous donations to the Market gave it a boost when it was desperately needed.

17th St. Farmers Market hosted dozens of major and minor events during 2006; the summer Shockoe Tomato Festival, a River Rocks music series, Saturday Mercado, and the Annual International Brunswick Stew Festival. Additional activities included a Friends of the Market fund-raising program, a campaign to enlist major corporate donors, and successful tie-ins to various holiday campaign events. Towards the end of 2006, the City's Department of Economic Development became more active in the Markets' management, and communication dropped off along with the flow of private support to the Market through the Foundation.

Southside "Rails to Trails" Project Doug Connor, a southside businessman, approached the City Parks and Recreation Department and the Foundation about trying to convert an unused railroad line, which had become a dumping ground and attractive nuisance into a trail. This route, known as the Old James River Branch line, from RR Bridge at Hopkins Rd to Hull St and beyond (approx 2.38 miles), would cleanup neighbors back yards, reducing crime and maintenance costs, and provide a community amenity of running and biking trails. Negotiations were to begin with the CSX Railroad acquisition or use of the property.

Summer Camp' N' Kids:

An expanding Parks and Recreation program to provide summer camp experiences for City children. This includes an Outdoor Adventure program (rafting, rock-climbing, team and self-esteem building, etc.), basketball, ballet, and many more. Ninety city children attended the 2004 program. The Foundation allocated \$9,467 for scholarships in 2006's Summer Camp N Kids program.

Tricycle Gardens

This initiative, starting community gardening in the city's east end in 2003, acquired a lease from the Better Housing Coalition on a vacant section of land on East Leigh Street between 23rd St and 24th St., and has all its plots "rented" and planted. This partner received a \$5,000 grant from Generations United and raised an additional \$3,140 in 2006. A good portion of its goods are sold at the 17th Street Farmers Market.

Westview Gardening Project

Sponsored by the Westview Civic Association, this project is to plant trees and landscape the triangle park at the intersection of Maple Avenue and Furguson Street, and includes planting trees on Libbie and Kensington Avenues. It was not very active in 2006

Inactive Foundation Partnerships – partners showing only modest activity in 2006

- 7th Street Fountain
- BP Alliance Grant
- Byrd Park Neighborhood Tree Planting Project
- CASA
- City Dance Group
- Friends of Monument Ave West
- Go Girl Go Grant
- Sister City Fund
- Success by Six
- Tree Stewards

Foundation Business Summary

- RR&PF Strategic Planning Retreat, March 2006, available at Foundation Office
- RR&PF Brochure Revision Updated copy, photos, etc., available at Foundation Office
- Foundation publishes 2005 Annual Report
- Foundation Develops Officers' Job Descriptions
- Second Treasurer Position Added
- Financial Policies and Procedures Enhanced for Consistency
- Minor update of Foundation Web site www.rrpfoundation.org
- Foundation starts e-newsletter for partners, City, others
- Foundation files all federal and state tax reporting materials on schedule.
- Foundation generates 400 plus Donor Thank-you letters for FY 2006

Supplemental Information

- The Foundation employs Bookkeeping Solutions, owned and operated by Patricia Fields, as bookkeeper and paymaster.
- Walter Rock & Assoc (Gary Hall) performs a comprehensive audit of Foundation and partners. Audit found no discrepancies in the Foundation's fiduciary functions and bookkeeping. Copies available for inspection at the Foundation's office.

The Foundation Board of Directors meets monthly; typically on the third Wednesday of each month, at the Landmark Theater. The meetings are open to the public.

Foundation Elects Officers to Serve Again:

The Foundation's Officers and Board of Directors are all volunteers; no Foundation funds support its personnel. As required by the by-laws, the Foundation elects officers at the end of each year. In 2006, new officers were elected. The 2006 Foundation Officers were as follows:

- President: Casey Cockerham
- Vice President: Joyce Stargardt
- Treasurer: Carl Otto
- Corresponding Secretary: Karen Townsend

John J Zeugner, AICP continues to volunteer as the Foundation's Executive Director, at no charge to the Foundation.

In December, 2006, the Foundation held new Officer Elections. The 2007 Officers are:

- President: Joyce Stargardt
- Vice President: vacant
- Treasurer: Carl Otto
- Second Treasurer: Polly Jefferson

- Corresponding Secretary: Karen Townsend

Foundation Board Membership, 2006

The by-laws of the Foundation limit the Board of Directors limits membership at twenty-one members. The 2006 Board membership includes:

Pat Brown	Casey Cockerham	Bill Conkle
Pat Daniels	Diane Dunaway	Iris Holiday
Polly Jefferson	Lila Kerns	Kerry Keenan
Carl Otto	Leighton Powell	Karen Townsend
Molly Dellinger Wray		

Foundation Annual Financial Statements

Richmond Recreation and Parks Foundation annual financial statements are on record at the Foundation office. Our Partners' fiscal records are held in trust; however, each partner can consider disclosing its records upon written request. Please contact the Foundation at:

Richmond's Landmark Theatre, Room 307
6 North Laurel Street, Richmond, VA 23220
Voice: 804-646-0954 Fax: 804-646-0955

Carl Otto, the Foundation Treasurer, is the Foundations Registered Agent.

For additional information, please contact:

John J Zeugner, Executive Director, at 804-288-5005,
or Carl Otto, Treasurer, at 804-648-3041

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