

# RICHMOND RECREATION AND PARKS FOUNDATION



[www.rrpfoundation.org](http://www.rrpfoundation.org)

## 2007 ANNUAL REPORT

### Background

The Richmond Recreation and Parks Foundation (the Foundation) was founded in 1990 with the assistance of the City of Richmond's Department of Recreation and Parks. The Foundation was created to provide a means for citizens to assist the City, primarily the Department of Recreation and Parks (now the Department of Parks, Recreation and Community Facilities) with unfunded physical and program needs. The Foundation is a non-profit, non-stock Virginia corporation. The Internal Revenue Service has approved the Foundation as a 501(c)3 tax-exempt charity. Contributions to the Foundation to support the programs of the Foundation and its associated partners are tax-deductible.

From its inception, the Foundation has helped raise funds for City parks and recreation projects; hosted symposia to raise staff and citizen awareness of changing parks, recreation, urban forest and James River issues, and partnered with dozens of public and private groups to encourage and facilitate their involvement and contributions to the City. The Foundation provides funds to the City's Summer Camp N Kids program and the James River Park System. The Foundation also helps with fundraising and grant applications, and is the fiduciary agent for all partners and projects. The Foundation's Officers and Board of Directors are all volunteers; no Foundation funds support its personnel.

The Foundation's office, telephone, and some support services are donated by the City's Department of Parks, Recreation and Community Facilities (the Department). It is located in the Richmond Landmark Theatre building and maintains a website at [www.rrpfoundation.org](http://www.rrpfoundation.org).

### Year 2007 Financial Summary

***At the end of 2006 the Foundation and its partners' accounts had a balance of \$330,770. During 2007 the Foundation and its partners received \$400,753 in contributions, revenue, and interest.***

***The Foundation distributed \$292,285 to specific partners' projects and Foundation expenses in 2007. At the end of 2007 the Foundation and partner balance was \$ 395,985.***

*\*NOTE: These figures are based on the Foundation's Independent Audit, performed annually by Gary R Hall, CPA, PLC. This 2007 Annual Report may be amended in the future, as needed. All records are on file at the Foundation's Office in the Landmark Theatre.*

## Richmond Recreation & Parks Foundation Summary, 2007 Accomplishments

### Foundation Assistance to City and Department

#### Foundation uses Passages / Peak Experiences Ropes Course income to support PRCF Department's Summer Youth Programs and James River Park System

For more than 10 years, the Foundation has received income from Passages / Peak Experiences, with whom it originally partnered in building a Ropes Course on Belle Isle. In 2007, the annual payment was \$22,572). The Foundation decided to alter the revenue split a little to favor the Foundation, for these two reasons:

The Foundation estimated its income in 2007 would be significantly diminished by the loss for grant funding and support for the 17<sup>th</sup> Street Farmers Market Partner group; and the Foundation needs to retain a greater portion of its PE revenue for increases in the cost of the independent audit by Walter Rock & Assoc. Accordingly, it was split as follows:

- **50%** of \$20,000, or \$10,000 to City's Summer Camp-n-kids Program ;
- **25%** of \$20,000, or \$5,000 to Friends of James River Park;
- And the Foundation retained **25%** of \$20,000, or \$5,000, plus the remaining funds (\$2,275) in the 2007 payment of \$ 22,572, to total \$7,572.00

#### Foundation Assists PRCF Department with City Summer Basketball Program

Early in 2007, the Department engaged in discussions with Richmond-based Carmax to renovate the basketball court complex in the City's Pine Camp area (northside Richmond). Carmax corporate headquarters and the Carmax Foundation committed to spending a totals of \$130,000 to completely renovate the courts , organize a Summer Basketball Program, and pay for coaches and referees. The program was a huge success, and the two groups generously committed to funding a Summer Basketball Program for 2008.

#### Foundation Assists the PRCF Department with City Football Programs

The Department applied for two Football-related grants in 2007; one, a NFL Grassroots grant for \$50,000 and a smaller, \$4,000 grant from the from the National Parks and Recreation Association, for uniforms for city youth. The larger grant ramps up in 2008.

#### Foundation Assists PRCF Department with Shoe City College Scholarship Aid Promotion.

The Deputy Director suggested to the Foundation that a former advertising friend in Baltimore might be interested in launching a College Scholarship Award Promotion with Shoe City, a regional chain with a retail store in the City's East End. He was interested, he put up \$1,500 for the Foundation (plus \$450 to cover the 3% costs) and advertised that high school seniors in the Richmond region could apply for the scholarship. The Foundation assembled a review team (City and Foundation folk), screened 10 applications, and after much debate, selected a young lady from Richmond, Ms Melanie A. TRUONG who was planning to attend VCU. The Foundation paid VCU \$1,500 and all went well.

#### Foundation Assists James River Park System

The Foundation continues to support the James River Park System, the network of riverside parks along a 17-mile stretch of the James River within the City's boundaries The Foundation contributed \$5,000 to the Friends of James River Park, to supplement park operations & Maintenance, and the Foundation also contributed \$1,000 for the reprinting of the Ty-Vek (waterproof, indestructible) color map/brochure, The Richmond River Guide "Exploring the James in the Heart of Richmond, revised and in its second 10,000 copy run. The Foundation also enlisted additional funds from the Richmond Sierra Club \$1,000 and Friends of James River Park, \$1,000 .

The Foundation also worked with the Officers of the Friends of James River Park to plan and establish an Endowment Fund for the James River Park System, at Davenport & Co, administered by the Friends. The Fund was started by a generous donation of \$5,200 from the Ruth Campbell McDougall Charitable Trust, and about \$2,000 contributed by Richmond residents.

The Foundation also worked with the Department to apply for a Virginia Department of Conservation & Recreation "Trail Grant". The proposal, the Belle Isle Trail Rehabilitation project, was awarded \$40,000 to make improvements to the loop trail on Belle Isle, including raising portions of the trail above hurricane flood levels, enhancing handicap & wheelchair access, and improving signage and interpretation. This project is matched with Department funds and much in-kind labor.

#### Foundation Assists the PRCF Department with Cultural Arts Division

Every year, the Foundation assists Cultural Arts programs with its major annual fundraising and maintains a credit-card processing station at its Treasurer's office. In June of 2007, the Foundation held a Dogwood Dell Summer Festival of Arts Opening Night Celebration at the Carillon, and invited Council members, other VIPs, the Parks & Rec Citizens Advisory Board, and large contributors to the City's Cultural Arts Programs.

The Foundation also helped raise \$12,000 to send a Richmond City Dance student, Wayde Green, to a special Alvin Ailey Dance Workshop during the summer. Wayde Green, a high school junior at the time, is the most acclaimed Star in the City's Dance program.

#### SouthSide Youth & Family Program Account

The Foundation had been holding \$12,640, in one of its accounts, which was initially raised by then-Councilwoman Gwen Hedgepeth, in late 1999, 2000, and 2001, for a project she proposed, the Broad Rock Family & Community Center. A large portion of the original funds came from her PAYGO account and some private donations. However, most of the account's funds were obtained fraudulently by Mr Robert Evans (who worked in the City Manager's Office), Ms Hedgepeth, or both, in possible collusion. Ms Hedgepeth was convicted of several felonies and was sent to jail. The Foundation froze the account in 2001, and finally worked an arrangement with the City Administration and Department Administration to spend all the funds in the Broad Rock district. The funds purchased basketball baskets, benches, trash cans and improved night-time security in the Broad Rock Park.

#### Foundation Assists PRCF with Conservation Easements

The City continued serious discussions about placing conservation easements on the parcels contained in the James River Park System to ensure that they will be unavailable for sale, swap or development by any City agency. The Foundation offered to be a co-easement holder and help advocate for the initiative. This is to protect the natural wilderness aspects of the riverfront parcels and is in step with the Chesapeake Bay 2010 Agreement land conservation goals. The Foundation continued work on the Baseline Documentation Report and mapping the parcels in connection with the conservation easement initiative.

The Foundation continued work on the Baseline Documentation Report and mapping the parcels in connection with the conservation easement initiative. Councilwoman Graziano contributed \$2,500 to hire a Foundation Intern (Sandy Booth) to work on Part 1 of the Baseline Documentation (BLD).

#### Foundation Assists the Division of Urban Forestry

The Foundation continues its long-term support of the City's Urban Forestry Program, even though it moved 4 or 5 years ago from the City's Department of Parks, Recreation and Community Facilities to the City's Department of Public Works. The Foundation has sustained its working relationships with the City's Adopt-A-Tree Program, the Tree Stewards Program, Tree

City Celebration and Awards Ceremony (at Earth Day) and the Frito-Lay tree planting project with the City's Cool City Commission and the Richmond Sierra Club.

Additionally, the Foundation helped the Ginter Park Civic Association win a \$5,000 grant from the Virginia Department of Forestry to inventory street trees in the Ginter Park neighborhood, and prepare a tree replacement plan.

The Foundation also helped the Richmond Cool Cities Commission, with the Richmond Sierra Club apply for a Frito Lay Environmental Grant, worth \$1,500, to buy and plant new trees. These trees were planted in a nursery near Broad Rock Park.

#### Foundation Assists PRCF with Philip Morris Work Project

For several years, Philip Morris and several of its Richmond-based divisions have worked with the Foundation and the Department to identify annual Community Improvement Projects within the City. This usually means a \$10,000 to \$12,000 donation for materials and lunch, plus 50 to 100 volunteers to make the project a reality. In 2006, Philip Morris volunteers planted several hundred trees in Forest Hill Park (almost all of which are doing well)

In 2007, Philip Morris volunteers worked in William Byrd Park over several days, cleaning out the "Gillette Gardens" behind Dogwood Dell (a ravine elaborately landscaped in the 1950s with terraces and steps (constructed in cobblestones), trails and a waterfall, lost to kudzu in the 1970s. They also painted the Round House and rehabilitated the old Cemetery nearby, and mulched the playground and area near the Ha'Penny stage. A big success !

#### Foundation Assists PRCF Department with Earth Day in Manchester

In 2007, the Foundation organized several City Departments (Parks & Rec, Division of Urban Forestry, the Mayor's Office, and others), the Sierra Club, several State Departments of Government, environmental groups, Ridefinders, and others to celebrate Earth Day in Manchester on April 20<sup>th</sup>. It included educational activities, transit displays, entertainment, music, food, and a strong emphasis on the James River Fish Fest (headed by Ralph White of the James River Park System with support from Friends of James River Park and James River Outdoors Coalition (JROC). It also included the Official "Tree City Celebration" and Awards Ceremony and art displays, poster contests, and open galleries, all organized by the great folks at Art Works.

### **Other Foundation Accomplishments**

- President Joyce Stargardt initiates Job Descriptions for Officers
- President Joyce Stargardt and Board Member Diane Dunaway initiate Foundation/Board Member Recruitment – New Member Meet N Greet held in October.
- Foundation & Executive Director work with Department to develop Practices and Procedures Document for standardizing reporting and accounting practices
- Executive Director initiates discussions with J Fulmer Bright Foundation Board and the Department about spending the remaining \$400,000 in J Fulmer Bright Fund in four East End Parks. Intern Kathy Wright assists with parks' needs assessment and spending program.
- Foundation & Executive Director work with Friends of Urban Forestry to evaluate effectiveness of City's Tree Removal policy, slow down excessive tree removal, and evaluate current Tree Ordinance. Friends of Urban Forestry working with Urban Design Commission to improve tree maintenance and management practices.
- Foundation Executive Director John J Zeugner recognized by Richmond History Center as a 2007 History Maker in category of Promoting Stronger Communities, recognizing his work, and that of the Foundation Board, in creating public-private partnerships that "use limited resources to encourage citizens, neighborhoods and the business community to get involved, solve problems, and build stronger and better communities." Special thanks to Ms Dillinger-Wray for her nomination.

## Foundation Assistance to Partner Groups

### Major Grants and Contributions

The Foundation, the City, and its' Partners seek financial support from public and private agencies and individuals. The Foundation acts as the fiscal agent for these groups, and files all necessary state and federal reporting forms. The following corporate and private organizations contributed grants, donations amounting to **\$281,971** in 2007. Since some of these groups wish to remain anonymous; the **following list includes only donors of grants and gifts of \$5,000 & above.**

CarMax Foundation	CarMax Corporation
Phillip Morris Employee Community Fund	PMUSA
East West JR Ventures	Virginia Lottery
Memorial Foundation for Children	Women's Sports Foundation
Ruth Campbell McDougall Charitable Trust	
Ukrop's Super Markets	First Market Bank
Virginia Commonwealth University	City of Richmond

Recipient partner groups included:

17 <sup>th</sup> Street Farmers Market	City's Summer Camp N Kids Programs
Dogwood Dell	City Cultural Arts Programs
City Parks Escrow Account	Urban Forestry
City Summer Basketball Program	William Byrd Park
Bryan Park Soccer Complex	Go Girl Go Program
Friends of James River Park	

## New Foundation Partnerships & Projects

### Church Hill Dog Park

Organized by Jason Creech and Crystal Pintac, to create a Dog Park in Chimborazo Park, below the main, flat level of the Park. The PRCF Department has worked with this group to clean up the lower level, bring in water, picnic tables, and construct a fence and a bulletin board. This has sparked additional interest in improving and renovating Chimborazo Park

### Friends of Shockoe Hill Cemetery

Doug Welsh and friends organized to be the stewards of the Shockoe Hill Cemetery, the first City-owned municipal burial ground in Richmond, VA. Their mission is to promote the historic site through education, celebration, restoration, and care of the grounds, where John Marshall & his wife are buried, as well as several Richmond mayors and a Governor. Thanks to the work of countless Friends volunteers, and Richmond City Administrators, and the PRCF Department, the Cemetery was significantly improved in 2007; trees were trimmed, roads paved, and gravestones repaired, water service restored. During the summer, a State Historic Marker was installed, with help from the Mayor, a Drum & Fife Corps, and many VIPs

### Go Girl Go

Ms Francine Young, the 5<sup>th</sup> District Council aide to Mr Marty Jewell, knew of the first Go Girl Go Grant to the City, in 2002. She applied to the Women's Sports Foundation for the second grant and was awarded \$7,500. She, Councilman Marty Jewell, and Roslyn Johnson, Deputy Director, PRCF, participated in the kick –off program at Blackwell Community Center in early 2008, to a Rec Center filled with enthusiastic girls ! Go Girls GO!

NFL Grant from the National Parks and Recreation Assn.

The City applied for a NFL Grant and was awarded \$ 4,000 for City Youth. This helped purchase football uniforms and mouth-guards.

### NFL Grassroots Grant

Ramping up in 2008

#### Ginter Park Civic Association Tree Inventory

A Virginia Department of Forestry grant for \$5,000 to inventory street trees in the Ginter Park neighborhood, and prepare a tree replacement plan.

#### Wayde Green to Alvin Ailey Dance Workshop

The Foundation helped raise \$12,000 to send a Richmond City Dance student, Wayde Green, to a special Alvin Ailey Dance Workshop during the summer.

Minority Business Development Office, \$1,000 was given to the Foundation to pay for a celebratory Luncheon & Reception at City hall

### **Summary of Active Foundation Partnerships**

#### Adopt-a-Tree:

The City's Adopt-a-Tree program is a program for citizens and organizations to purchase trees for planting in selected public locations, most often on city streets..

#### Belle Isle Ropes Course / Peak Experiences

Peak Experiences, Inc., a private outdoor/river recreation company, partners with the Foundation to offer team-building ropes course and summer adventure camps on the city's Belle Isle. Peak Experiences returns to the Foundation 6% of gross revenues from use of the Ropes Course, and these funds are used to support the James River Park, the City's Summer Camp N Kids program, and the RRPFoundation.

#### Carillon Fund

The Carillon Civic Association makes substantial contributions to the Cultural Arts Program every two years.

#### Central Virginia Soccer Association

The Central Virginia Soccer Association (CVSA) partners with the City and VCU to operate a 5-field soccer complex in Bryan Park. City youth soccer leagues, the Richmond Kickers and the CVSA use these fields, in rotation. To improve soccer field conditions, the maintenance was privatized in late 2004, with cost-sharing funded by the City, VCU, and CVSA. The City contributes \$20,000 annually, and VCU pays \$10,000 annually for using the fields for its men's and womens' teams practices

#### Church Hill Tree Planting Project

The Church Hill Neighborhood Association is planting trees in the neighborhood and the adjacent parks.

#### City Dance Troupe

The City Dance Troup, directed by Annette Holt, continues to garner national recognition and acclaim. In 2005, they traveled to the Dance America National Finals Competition in Las Vegas, where they won numerous Gold Awards (First Places), Silvers, Bronzes (Thirds), and more. The City Dance Troup performs almost 50 times a year, at the MIAC competitions, Dogwood Dell, schools and churches, and at special events.

#### Clean City / Gateways Commission

Organized by the City's Department of Public Works, this group has involved citizens and neighborhoods to clean up and beautify the city's streets, medians, gateways, parks, and other public spaces.

#### Davis-Robinson Median Tree Planting Project

This partner project, started in 2002, has planted trees, landscaped and irrigated the medians between Robinson and Davis Avenues, and between Lakeview and the RMA, and Byrd Park's Fountain Lake area.

#### I Support Dogwood Dell

This is the grass-roots fund-raising initiative for the City's Summer Performing Arts programs, called "I Support Dogwood Dell," begun in 1998. It supports the Dell staff and volunteers. The 50<sup>th</sup> Annual Dell Summer season was filled, almost every night, with music and arts performances.

#### Falls of the James Scenic River Advisory Board

This partner group was established in 1990 under the Commonwealth of Virginia's Scenic Rivers Act, to provide guidance and advice to the City of Richmond and other localities on appropriate uses of the James River. Reorganized in 2003 into the state's Department of Conservation and Recreation, this Governor-appointed Board is active with river access, park protection, improving park access, urban forest, and viewshed issues.

#### Fan Woman's Club - Meadow Park Improvement Project

Meadow Park is located between the 1800 blocks of Park and Stuart Avenues in Richmond's historic Fan District. The Fan Woman's Club contributes \$2,000 a year to help with the Park's maintenance.

#### Friends of Barker Field

An old Foundation partner, R-DOG (Richmond Dog Owners Group) had raised funds for a fenced dog-run & play area southeast of the Carillon in William Byrd Park. After several years, R-DOG became inactive. In 2005, it was reactivated by several former members; they changed their name to Friends of Barker Field (a pun on the old city baseball stadium field, Parker Field.)

#### Friends of Bryan Park

Friends of Bryan Park received its own 501-c-3 non-profit status in 2004. It maintains its "affiliate" status with the Foundation.

Friends of Fonticello Park The Foundation, and members of the Friends of Forest Hill Park gave advice and support to help neighbors of Carter-Jones Park located in Southside Richmond. This park group named themselves after the fountain in the park, hence Friends of Fonticello Park.

#### Friends of Forest Hill Park

Friends of Forest Hill Park continue to improve the City's southside flagship park. The group continues to work with the city on the park pond's siltation problems, Reedy Creek watershed management issues, and Crooked Branch watershed protection strategies. Work proceeds on phase 1 to renovate the 1843 Old Stone House, with help from the City and private fundraising.

#### Friends of Grace Park

This Friends group is landscaping and planting trees in the wide median on Allen Street, between Broad and Monument, in the City's Fan District.

#### Friends of James River Park System

Friends of James River Park System continue to renovate the 17-mile long, 550 acre park. The Friends helped raise money and organize resources for several improvement projects, including a bike and pedestrian link from Oregon Hill to the Belle Isle parking lot, trails along the north shore of the park (in front of the cemeteries) and significant improvements to the trails for the X-Terra Games and the Triathlon.

The Friends group continues work on soliciting donations of easements and properties adjacent to the James River Park System.

The James River Outdoor Coalition (JROC, a former Foundation Partner, now a Foundation “affiliate” ) continued to build boating and bicycling facilities to improve access and safety in the James River Park System. With help from the Historic James Scenic River Advisory Council, a new canoe put-in place was built, adjacent to Public Works property, near the 14<sup>th</sup> Street Bridge.

#### Friends of Jefferson Park

Jefferson Park is a City Park in the East End, west of Broad and overlooking Shockoe Valley. Its neighbors organized to save the train buried under the park when the train tunnel collapsed, killing several people, entombed within.

#### Friends of Monroe Park

This group grew out of the Monroe Park Advisory Council activated by the Richmond City Council to help evaluate and recommend improvements for the City’s oldest park. They have been working with Virginia Commonwealth University to partner on improvements, place the park on the state and federal Register of Historic Landmarks, plant and renovate park trees, fundraise and hold regular cleanups. It also has been working with the City’s Community Development department to develop a community-based Master Plan.

#### Friends of Libbie Hill Park

Foundation board members gave advice and support to help residents and neighbors Libbie Hill park in Church Hill get a Park Friends group started.

#### Friends of Lombardy Park

The Foundation, members of the Friends of Sydney Park and the Fan Women’s Club gave support to help neighbors in the vicinity of Lombardy Park (located in the Fan at the intersection of Lombardy, Hanover and Park) start a Park Friends group to remove old concrete play structures, bring in benches and playground equipment, fundraise and organize regular clean-ups.

#### Friends of Paradise Park

Paradise Park is a Fan District ‘pocket park’ bounded by Allen Avenue, Floyd Avenue, Vine and Grove Avenue. It organized in the early 2000s. Friends of Paradise Park wish to modernize the park, plan for new playground equipment, improve safety and security, discourage inappropriate uses and attract new users, and improve maintenance.

#### Friends of Scuffletown Park:

This Friends group continues to revitalize a small neighborhood park in the Fan, bounded by Stuart and Park, Strawberry and Stafford. A community garden flourishes there, and more improvements are to come. The park’s “turn-around” has made it the social and cultural focus of its neighborhood!

#### Friends of Sydney Park

This partner quietly maintains Sydney Park, a small, triangular City park bounded by Floyd, Morris, and Brunswick, near VCU. Sydney Park’s renovation has stimulated positive economic development in its vicinity and is a model for other Fan groups to get involved in revitalizing their neighborhood parks.

#### Historic Preservation Guild

This group, organized by Ms Carlo Lavign, originally formed to help restore the A P Hill Monument at the intersection of Hermitage and Laburnum around 2004-2006. It changed its name when it broadened its scope to help with the restoration of other City monuments. Its most recent project was restoring the “Lady Liberty” in Chimborazo Park (one of 35 10 foot replicas of the statue of Liberty made in the 1930s.

### Hook A Kid on Golf

This program is designed to encourage participation in golf among inner city youth.

### It Starts in Parks

Organized by the PRCF Department in 2006, it is a festival day celebrating City Parks held on the First Saturday in June, in William Byrd Park., The Foundation provided a table with information for the Event

### Landmark Theater

This fund is dedicated to continuing the restoration of the City of Richmond's Landmark Theater and provide a dance stage for City Dance The Landmark- is home to the Virginia Opera, the "Broadway under the Stars" theater series and the Richmond Forum, a politics and current events lecture series. The Landmark also provides office space for the Foundation, and a meeting room for its monthly Board meetings. Currently, fundraising efforts for a movable dance platform/stage are underway.

### Seventeenth Street Farmers Market

17th St. Farmers Market was organized in 1999 with support from the Richmond Industrial Development Authority and the Richmond City Council, to improve and better manage the historic Farmers Market at 17th and East Main, in Shockoe Bottom. It has been a Foundation partner since 1999, and has been a catalyst for urban revitalization in that area. Its chief areas of activity include spaces for produce and other vendors, expanding its commercial uses (Heirloom Markets on the weekends) and a staging area for community and cultural arts events. It has also helped integrate Shockoe Bottom into the City's growing Canal Walk/Riverfront development.

In the Fall of 2004, the Foundation co-signed a \$35,000 loan from the City's Industrial Development Authority (IDA) to fund rearrangements of the vendor stalls, access and parking areas, and pave and landscape certain areas.

Unfortunately, Tropical Storm Gaston caused widespread flooding in the Farmers Market area on August 30<sup>th</sup>, 2004, causing considerable damage to the community facility and causing major setbacks to the revitalization efforts there. Several generous donations to the Market gave it a boost when it was desperately needed.

In late 2006 and 2007, the City's Department of Economic Development assumed a more active role in the management of the Market, resulting in the departure of the more creative types. The Foundation's relationship with the new manager was not very productive.

### Southside "Rails to Trails" Project

Doug Connor, a southside businessman, approached the City Parks and Recreation Department and the Foundation about trying to convert an unused railroad line, which had become a dumping ground and attractive nuisance into a trail. Restoration of this route, known as the Old James River Branch line, from RR Bridge at Hopkins Rd to Hull St and beyond (approx 2.38 miles), would clean up neighbors' back yards, reducing crime and maintenance costs, and provide a community amenity of running and biking trails.

### Summer Camp' N' Kids:

This is an expanding Parks and Recreation program to provide summer camp experiences for City children. This includes an Outdoor Adventure program (rafting, rock-climbing, team and self-esteem building, etc.), basketball, ballet, and many more activities.

## **Foundation Business Summary**

- RR&PF Strategic Planning Retreat, March 2007, available at Foundation Office
- Foundation publishes 2006 Annual Report
- Continued update of Foundation Web site [www.rrpfoundation.org](http://www.rrpfoundation.org)

- Foundation files all federal and state tax reporting materials on schedule.
- Foundation generates 400 plus Donor Thank-you letters for FY 2007

**Supplemental Information**

- The Foundation employs Bookkeeping Solutions, owned and operated by Patricia Fields, as bookkeeper and paymaster.
- Walter Rock & Assoc (Gary Hall) performs a comprehensive audit of Foundation and partners. Audit found no discrepancies in the Foundation's fiduciary functions and bookkeeping. Copies available for inspection at the Foundation's office.

The Foundation Board of Directors meets monthly; typically on the third Wednesday of each month, at various Richmond parks locations. The meetings are open to the public.

**Foundation Elects Officers to Serve Again:**

The Foundation's Officers and Board of Directors are all volunteers; no Foundation funds support its personnel. As required by the by-laws, the Foundation elects officers at the end of each year. The 2007 Foundation Officers were as follows:

- President: Joyce Stargardt
- Vice President: William J. Conkle
- Treasurer: Carl Otto
- Second Treasurer: Polly Jefferson
- Secretary: Karen Townsend

John J Zeugner, AICP continues to volunteer as the Foundation's Executive Director, at no charge to the Foundation.

- In December, 2007, the Foundation held new Officer Elections. The 2008 Officers are:
  - President: Joyce Stargardt
  - Vice President: Bill Conkle
  - Treasurer: Carl Otto
  - Second Treasurer: Polly Jefferson
  - Corresponding Secretary: Karen Townsend

**Foundation Board Membership, 2007**

The by-laws of the Foundation limit the Board of Directors limits membership at twenty-one members. The 2007 Board membership included:

Sgt Carol Adams, RPD	Dr. Pat Brown	Dawn Cherry
Casey Cockerham	Bill Conkle	Pat Daniels
Diane Dunaway	Sara Englehart	Diane Hayes
Polly Jefferson	John Johnson	Kerry Keenan
Carl Otto	Leighton Powell	Joyce Stargardt
Karen Townsend	Molly Dellinger Wray	

**Foundation Annual Financial Statements**

Richmond Recreation and Parks Foundation annual financial statements are on record at the Foundation office. Our Partners' fiscal records are held in trust; however, each partner may consider disclosing its records upon written request. Please contact the Foundation at:

**Richmond's Landmark Theatre, Room 307  
6 North Laurel Street, Richmond, VA 23220  
Voice: 804-646-0954 Fax: 804-646-0955**

**Carl Otto, the Foundation Treasurer, is the Foundations Registered Agent.**

**For additional information, please contact:**

**John J Zeugner, Executive Director, at 804-288-5005,  
or Carl Otto, Treasurer, at 804-648-3041** RRPf 2007 An Rept final